

# FEPAS<sup>®</sup> PROGRAMME AND ORDER FORM

APRIL 2003 - MARCH 2004

All samples, reports, invoices & correspondence will be sent to this address unless indicated otherwise. Please complete your details:

Contact Name:

Tel No:

Company Name:

Fax No:

Address:

email:

VAT Reg No.(EU Only):

Postcode:

Country:

**TEST MATERIAL SIZE:** We aim to supply test materials of a sufficient size for most types of examination techniques. Two (2 x 25g) test materials are dispatched for qualitative examinations (except those marked † on the following pages where only one (1 x 25g) is dispatched). One (1x10g) is dispatched for quantitative examinations. Please indicate on this form if you need more test material than that stated. All additional test materials will be subject to additional costs. However, additional test materials ordered on this form will not be subject to additional postage and handling charges. Test materials ordered after a round has been dispatched will be charged at full round rate.

**CUSTOMS & TEST MATERIAL RECEIPT:** Test materials are dispatched from FEPAS<sup>®</sup>, UK on the date stated on the order form. If you require special import permits for importing certain types of test material into your country please inform us at least 3 weeks prior to dispatch date. If your test material has not arrived within 4 days of the dispatch date please contact FEPAS<sup>®</sup> and your local customs office. FEPAS<sup>®</sup> are not responsible for damage or loss of test materials due to problems in customs please refer to terms and conditions for full details.

**COURIER DISPATCH:** Non-UK samples are dispatched by courier to reduce the time taken for the sample to reach your laboratory. These are packed with ice blocks to prevent the sample undergoing large temperature fluctuations in transit but are not transported in refrigeration vehicles. Even if your sample does not arrive refrigerated it is still acceptable for use as it will have been chilled for the majority of its journey.

**REPORT DISPATCH:** Reports are dispatched within 1 month of the closing date of the round. If you have not received your report within 10 days of this dispatch date please contact FEPAS<sup>®</sup>.

**CONFIRMATION:** This order will be confirmed with a registration certificate – if you have not received your certificate within 30 days please contact FEPAS<sup>®</sup> to ensure your registration has been received.

Your Purchase Order Number  
(to expedite your registration)

Total No. of Rounds  
Requested:(please indicate which  
rounds you require on the following  
pages)

Please invoice me in (delete as applicable)

£	€	US\$
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(Credit Card Payments only in GB £ by Mastercard or Visa NOT American Express)

***PLEASE DO NOT SEND PAYMENT UNTIL INVOICED.***

***ONCE INVOICED PLEASE PAY WITHIN 30 DAYS.***

I apply to join the FEPAS<sup>®</sup> Programme on the basis of the CSL<sup>®</sup> Standard Terms and Conditions for Proficiency Testing schemes document.

Signed: .....

Date: .....

Please return this form to FEPAS<sup>®</sup>, CSL, Sand Hutton, York YO41 1LZ UK Fax: +44 (0) 1904 462111

You are advised to keep a copy for your own records

For FEPAS<sup>®</sup> use only:

# FEPAS<sup>®</sup> Programme 2003-2004

Enumeration Examinations – please ✓ in the unshaded boxes which examinations you require

Microorganism	Date of Dispatch of Test Materials (dd/mm/yy)									
	APR (81) 07/04/03	MAY (82) 12/05/03	JUN (83) 02/06/03	JUL (84) 07/07/03	SEP (85) 01/09/03	OCT (86) 06/10/03	NOV (87) 03/11/03	DEC (88) 01/12/03	FEB (89) 02/02/04	MAR (90) 01/03/04
Pseudomonads (beef)										
<i>Listeria monocytogenes</i> (chicken)										
Coagulase Positive Staphylococci (beef)										
Coagulase Positive Staphylococci (lamb)										
Coagulase Positive Staphylococci (milk powder)										
Coagulase Positive Staphylococci /APC (milk powder)										
<i>Clostridium perfringens</i> (beef)										
<i>Clostridium perfringens</i> (milk powder)										
Enterobacteriaceae / Aerobic Plate Count (beef)*										
Enterobacteriaceae (beef)										
Enterobacteriaceae (milk based infant formula)										
Coliforms (beef)										
Coliforms (milk powder)										
<i>E. coli</i> (beef)										
<i>E. coli</i> (milk powder)										
Enterobacteriaceae / Coliforms / <i>E. coli</i> (beef)*										
Aerobic Plate Count (beef)										
Aerobic Plate Count (chicken)										
Aerobic Plate Count (milk powder)										
<i>Bacillus cereus</i> / Aerobic Plate Count (beef)*										
<i>Bacillus cereus</i> / Aerobic Plate Count (milk powder)*										
<i>Bacillus cereus</i> (rice)										
Enterococci (beef)										
Lactic Acid Bacteria (beef)										
Aerobic Spore Count (milk powder)										
Anaerobic Spore Count (milk powder)										
Yeasts and Moulds (flour)										
Yeasts and Moulds (beef)										

\* there will be an additional charge for these test materials

Detection Examinations (2 test materials per round) please ✓ in the unshaded boxes which examinations you require

Microorganism	Date of Dispatch of Test Materials (dd/mm/yy)									
	APR (81) 07/04/03	MAY (82) 12/05/03	JUN (83) 02/06/03	JUL (84) 07/07/03	SEP (85) 01/09/03	OCT (86) 06/10/03	NOV (87) 03/11/03	DEC (88) 01/12/03	FEB (89) 02/02/04	MAR (90) 01/03/04
<i>Salmonella</i> spp. (chicken)										
<i>Salmonella</i> spp. (milk powder)										
<i>Salmonella</i> spp. (pepper)*										
<i>Salmonella</i> spp. (chocolate)*										
<i>Salmonella</i> spp. (egg)*†										
<i>Salmonella</i> spp. (mayonnaise)*†										
<i>Listeria</i> spp./ <i>monocytogenes</i> (beef)										
<i>Listeria</i> spp./ <i>monocytogenes</i> (chicken)										
<i>Listeria</i> spp./ <i>monocytogenes</i> (milk powder)										
<i>Listeria</i> spp./ <i>monocytogenes</i> (soft cheese)*†										
<i>Campylobacter</i> spp. (chicken)										
<i>E. coli</i> O157 (beef)										
<i>E. coli</i> O157 (milk)*†										
<i>E. coli</i> O157 (salami)*										
<i>Vibrio parahaemolyticus</i> (fish)										
Lyophilised cultures which may contain one or more of the following: <i>Salmonella</i> spp., <i>Campylobacter</i> spp., <i>E. Coli</i> O157 & <i>Listeria</i> spp./ <i>L. monocytogenes</i> †										

\* there will be an additional charge for these test materials

† only 1 test material will be dispatched for this test

For prices please see our FAPAS® & FEPAS® Price list. Courier charges for non-UK participants are per dispatch date e.g. for all samples ordered that are to be sent out the May (assessment 82) – one courier charge will apply.